

Tally Comprehensives Course By Tally Education Pvt. Ltd

Level 1

Recording and Reporting

Course Duration: 150 Hrs

Module 1: Fundamentals of Accounting

Module 2: Introduction to TallyPrime

Module 3: Maintaining Chart of Accounts

Module 4: Recording and Maintaining Accounting Transactions

Module 5: Banking

Module 6: Generating Financial Statements and MIS Reports

Module 7: Data Security

Module 8: Company Data Management

Module 9: Goods and Services Tax

Level 2

Accounts Payable and Receivable

| Course Duration:100 Hrs

Module 1: Storage and Classification of Inventory

Module 2: Accounts Receivable and Payable Management

Module 3: Purchase and Sales Order Management

Module 4: Tracking Additional Costs of Purchase

Module 5: Cost/Profit Centres Management

Module 6: Budgets and Scenarios

Module 7: Generating and Printing Reports

Module 8: Goods and Services Tax

Level 3

Taxation and Compliance

Course Duration: 50 Hrs

Module 1: Goods and Services Tax

Module 2: Tax Deducted at Source

Module 3: Management of Business Data

Module 4: Moving to the Next Financial Year

GST SIMULATION